



Finance Committee Meeting Minutes

Lee County, Illinois

Jun 16, 2022 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E Second St, Dixon, IL 61021

I. Call to Order

The meeting was called to order at 9:02 a.m., by Chair Jim Schielein.

II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Arlan McClain, Tom Kitson, Lirim Mimini, Doug Farster, Rick Humphrey, and Tim Bivins

Arlan McClain was absent. All other members were present in person.

III. Meeting Attendees and Visitors

Marilyn Shippert (Board Member), Charley Boonstra (State's Attorney), Jennifer Boyd (Assessor), Paula Meyer (Treasurer), Paul Rudolphi (Chief Deputy Treasurer), Nancy Petersen (County Clerk and Recorder), Greg Saunders (Maintenance Supervisor), Amy Johnson (Circuit Clerk), Staci Stewart (Director of Probation and Court Services), Dave Glessner (Chief Deputy Sheriff), Jonathan Henrikson (IT), and Becky Brenner (Board Secretary) all attended in person.

During the meeting Dave Glessner addressed the committee regarding the Sheriff's Office fuel line item. With the increasing cost of gas, the fuel line item will be depleted by the end of July. No action was taken during this meeting.

IV. Approval of the Minutes from the Previous Meeting - (May 12, 2022)

Motion to approve the minutes from the May 12, 2022, Finance Committee Meeting.

Moved by Tim Bivins. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

V. Treasurer's Monthly Financial Report

This information was included in the Treasurer's Quarterly Financial Report below.

VI. Treasurer's Quarter Financial Report – Presented every December, March, June, September

Following is the information that Paula Meyer reported during the the Treasurer's Monthly Financial Report:

- The final levy amount that was budgeted for the year was \$170,000 short
- Sales tax is above what was projected

- State income tax and specifically personal property replacement taxes (corporate income tax) paid into the State of Illinois were much higher than projected
- Income taxes paid halfway through the year were already higher than what was projected for the entire year

Motion to approve the Treasurer's Quarterly Financial Report. **Moved** by Tom Kitson. **Second** by Tim Bivins. **Motion** passed unanimously by voice vote.

VII. Insurance Committee and GREDCO Reports

No Insurance Committee or GREDCO Report for June.

VIII. Approval of Monthly Resolution(s):

There were no monthly resolutions to approve.

IX. Old Business

A. FY22 Budget Adjustment for Approved Raises (Discussion Only)

Paula Meyer walked the committee through the FY22 Budget Adjustment for Approved Raises Resolution. The resolution serves as the official record depicting how the funds that were set aside for raises during the budget process for FY22 were distributed. No action was required from the Finance Committee because this item was tabled in the April County Board meeting.

X. New Business

A. ARPA Committee Recommendations

1. Goodfellows Request

Motion to approve the ARPA request from the Goodfellows, as presented, and move to the Executive Committee for inclusion on the County Board agenda. **Moved** by Tom Kitson. **Second** by Tim Bivins. **Motion** passed unanimously by voice vote.

2. Clipper Kiddies Preschool Request

Motion to approve the revised ARPA request for \$10,000 from Clipper Kiddies Preschool and move to the Executive Committee for inclusion on the County Board agenda. **Moved** by Tim Bivins. **Second** by Doug Farster. **Motion** passed unanimously by voice vote.

B. Approval of ARPA Capital Funds for Courts Building Elevator Project

Motion to approve the Courts Building Elevator Project, from the ARPA Capital Fund, and move to the Executive Committee for inclusion on the County Board

agenda. **Moved** by Tim Bivins. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

During discussion, Greg Saunders explained that once the elevator cylinder is removed, it is possible that other issues/repairs would be necessary. The quote to replace the known components is roughly \$240,000. The quote for repairs that won't be evident until the cylinder is removed could bump the cost up to roughly \$300,000.

- C. Approval of ARPA Capital Funds for the Asbestos Removal in the Old LEC

Motion to approve the quote for Asbestos Removal in the Old LEC, from the ARPA Capital Funds, and move to the Executive Committee for inclusion on the County Board agenda. **Moved** by Tim Bivins. **Second** by Tom Kitson. **Motion** carried unanimously by voice vote.

- D. FY 2023 Budget Schedule

The FY 2023 Budget Schedule was approved in January of 2022 and was added to the agenda as a reminder to the committee. No action was necessary.

- E. Approval of WIPFLI Audit Proposal (FY 2022 and FY 2023)

Motion to approve the WIPFLI Audit Proposal for FY 2022 and FY 2023 and move to the Executive Committee for inclusion on the County Board agenda. **Moved** by Tom Kitson. **Second** by Tim Bivins. **Motion** carried unanimously by voice vote.

- XI. Executive Session:

No executive session was requested.

- XII. Adjournment

Motion to adjourn at 9:50 a.m. **Moved** by Tim Bivins. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next regularly scheduled meeting of the Finance Committee will be 9:00 a.m., on Thursday, July 14, 2022